

ELEMENT BY WESTIN

Meeting Space & Banquet Rooms



14555 Vintage Preserve Pkwy.
Houston, TX 77070
United States (USA)

Room Name	L x W x H (Feet)	Size (Sq. Feet)	Banquet 5'/6'	Crescent	Classroom	Hollow Square	U-Shape	Boardroom	Convention 8'/10'	Theater	Reception	Registration
The Vintage Room	25 x 22 x 15	500	--/40	--	18	16	12	16	4/4	30	40	6
Conference Suite	12 x 12 x 10	400	--/--	--	--	--	--	6	--/--	--	--	--
Conference Suite	12 x 12 x 10	400	--/--	--	--	--	--	6	--/--	--	--	--
Conference Suite	12 x 12 x 10	400	--/--	--	--	--	--	6	--/--	--	--	--

† Section Room

Convention (trade show) capacity shown is the max number of booths. All other room type capacity shown is the max number of people.

The Vintage Room

Gorgeous meeting room with ergonomic furnishing, 50" plasma screen television, custom cabinets, high tech lighting, access to our outdoor courtyard, located directly outside our complimentary business center, light and bright, situated away from guestrooms and general flow of guests. Private, professional and impressive.

Room Type:	General Meeting Room	Power Outlets:	6	Amenities Available
Length:	25 Feet	Columns:	0	● Coffee/Tea Setup
Width:	22 Feet	Windows:	3	● Food/Beverage
Ceiling:	15 Feet	Natural Light?:	Yes	● Projection Equipment
Total Size:	500 Sq. Feet	Any Obstructions?	No	● TV/VCR/DVD
Floor Level:	1	Built In Screens?	Yes	● WIFI Internet
		Built In Stage?	No	● Podium
		Built In A/V Equip?	Yes	● LAN Internet
				● Microphone
				● Teleconferencing
				● White Board
				● Video Conference
				● Flip Chart
				● Air Conditioning
				● Computer Rentals
				● Simultaneous Interpretation
				● Sound System

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Conference Suite

Conference Suite with attached full kitchen and King Bedroom with Westin Heavenly Bed. Furnishings can be moved to create a boardroom, interview room, breakout space or other space custom designed for our clients. We have three suites that can be used in conjunction with our main meeting room.

Room Type:	General Meeting Room	Power Outlets:	5	Amenities Available
Length:	12 Feet	Columns:	0	● Coffee/Tea Setup
Width:	12 Feet	Windows:	2	● Food/Beverage
Ceiling:	10 Feet	Natural Light?:	Yes	● Projection Equipment
Total Size:	400 Sq. Feet	Any Obstructions?	No	● TV/VCR/DVD
Floor Level:	3	Built In Screens?	Yes	● WIFI Internet
		Built In Stage?	No	● Podium
		Built In A/V Equip?	Yes	● LAN Internet
				● Microphone
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Length:	12 Feet	Columns:	0	● Coffee/Tea Setup
Width:	12 Feet	Windows:	2	● Food/Beverage
Ceiling:	10 Feet	Natural Light?:	Yes	● Projection Equipment
Total Size:	400 Sq. Feet	Any Obstructions?	No	● TV/VCR/DVD
Floor Level:	4	Built In Screens?	Yes	● WIFI Internet
		Built In Stage?	No	● Podium
		Built In A/V Equip?	Yes	● LAN Internet
				● Microphone
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Width:	12 Feet	Windows:	2	● Food/Beverage
Ceiling:	10 Feet	Natural Light?:	Yes	● Projection Equipment
Total Size:	400 Sq. Feet	Any Obstructions?	No	● TV/VCR/DVD
Floor Level:	2	Built In Screens?	Yes	● WIFI Internet
		Built In Stage?	No	● Podium
		Built In A/V Equip?	Yes	● LAN Internet
				● Microphone
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